

WNYRIC Advisory Council Meeting
September 18, 2009, 1:00-3:00 p.m.
Distance Learning Sites- E1B Education Campus, E2 Log2,
GST Wildwood, CA So. Tier West, ON Tech Center

Attendees:

Carol Barber (WNYRIC)	Rosanne Huffcut (WNYRIC)
Darleen Michalak (E1 BOCES)	John Milleville (WNYRIC)
Dick Lydo (WNYRIC)	Bob Spino (E2CC BOCES)
John Brown (Cassadaga Valley)	Rich Nicol (Alfred-Almond)
Maureen Taylor (WNYRIC)	Jean Rexford (WNYRIC)
Jennifer Lilly (WNYRIC)	Heidi Chaves (Lancaster)
Chris Smith (Bath CSD)	Mike Graf (CA BOCES)
Sue Kovic (Akron)	Mary Ann Buch (Niagara Wheatfield)
Valerie Winegarden (WNYRIC)	Jonathan Andrews (Starpoint)
Joe DeCerbo (Bolivar Richburg)	Tom Nemmer (Hamburg)
Joe Steinmetz (ON BOCES)	Jill Holbrook (WNYRIC)
Barb Mocarski (WNYRIC)	Robert Olczak (CA BOCES)
Maureen Donahue (Friendship CSD)	Barbara Van Wicklin (CA BOCES)
Mark Sissel (Westfield CSD)	Tim Clark (CA BOCES)

Advisory Council meeting was called to order at 1:07 p.m. by Rich Nicol.

Follow up from the previous meeting discussion: John Milleville provided clarification on the IPA process for WNYRIC projects. There were instances of fluctuation of the percentage rate on projects. It will be higher on quote of a project than the actual amount of the actual borrowing rate. Districts will be billed in subsequent year at actual borrowing rate. Also note, projects which are less than \$10,000, will be restricted to a 36 month term.

1. Minutes approval from May 29, 2009 meeting- Chris Smith made the motion to accept minutes of the May 29, 2009 meeting; Tom Nemmer seconded the motion. The minutes were approved unanimously.
2. Review of membership - Carol Barber posted the Advisory Council membership list on the wiki. Gary Stone's (Holland) vacancy is not yet filled; Carol is waiting to hear from Mr. Guiffreda in regards to filling the vacancy.
3. New Technology Services/WNYRIC structure and introductions- Carol B. re-iterated to the committee that John Milleville's retirement is effective September 30, 2009 and reviewed the new Technology Services/WNYRIC leadership structure:
 - Jill Holbrook- Associate Director of Infrastructure
 - Dick Lydo- Associate Director of Operations
 - Rosanne Huffcut- Associate Director of Management Services and Application Development

- Barb Mocarski- Associate Director of Instructional Resources, Instructional Technology & Staff Development

4. RIC statewide 793 goals- Carol gave an overview of RIC shared objectives:

- Development of one answer sheet for NY state tests that can be shared by all the centers
- Statewide best practices for using data to inform instruction
- Enhance RIC instructional technology services by creating a quality collaborative learning environment utilizing the RIC-to-RIC network
- Continue the vision to provide broadband capacity to all learners in K-12 schools

Don Ogilvie stated that district superintendents are in the process of organizing testimony to be given at the Senate Education meeting on October 8, 2009. The purpose is to explore BOCES as a model to deliver taxpayer savings. The statewide objectives that Carol just talked about could be noted at the Senate Education meeting in regards to these collaborations.

5. 793 Plan updates- Rosanne reviewed 793 Plan objectives in respect to the new services rollout meetings in October:

- 5.05-Event Management and Registration (EMR)-PDP link- Assists districts with registration and attendance process in giving credit to individuals who attended workshops as part of their professional development plan. Integration link between PDP Premier and EMR will allow districts to pull workshop information into their own catalogs.

Barb Mocarski reviewed:

- 1.04- An RFP for instructional software for RTI will be released in September. The e-portfolio RFP was awarded to two companies-Richer Picture and Schoolwires Synergy.

Dick Lydo reviewed:

- 8.04- Maintenance on equipment- Meetings have been held with two vendors to explore the possibility of offering an option for preventative maintenance on projectors.
- 9.01- New York State Archives Grant- Erie 1 BOCES is working to improve management of electronic records and the WNYRIC will continue to monitor changes in regulations including exploring the enhancement of the current FileBound system.

Jill Holbrook reviewed:

- 10.04- Portal infrastructure memory and extended capacity installed. Tested three regions. Integrating new applications in Identity Management system.
- 11.01- Disaster Recovery- Second data center at Kenton is now connected to our WNYRIC network with a 10 gig circuit and has been operational since August.
- 11.05- Disaster Recovery planning- In the process of interviewing for a DR/BC Coordinator position. DR plans are being entered into the Mitigator software.

6. Standards update-John has been working with Jill since April to familiarize her with the Standards Committee procedures and the membership protocol. Jill chaired the Standards Committee meeting held at Cheektowaga Central on August 5th. There were twelve (12) voting members present. The meeting included two vendor presentations given by nComputing and Seneca Data; reviewed the committee's membership; elected Rick Mardino as Vice-chair; had discussions on the integration of the Standards Committee and CSLO initiatives; and discussed updates of high speed network digital printers in regards to the recent OGS award for Printer Aggregate bid.

Jill described the two (2) recommendations from the WNYRIC Standards Committee for Advisory Council action:

Motion 1: Add the wording "no new installs" to Canon under Printer category 9, sub category high speed digital network digital printers.

Motion 2: Add Vista Microsoft operating system to Standards List category 13 Software.

Motion to approve the two (2) recommendations motioned by Donald Ogilvie and seconded by Robert Olczak. Motion carried unanimously.

7. FICA minutes review- Barb Mocarski gave a brief overview of topics discussed at the June 8, 2009 meeting:
- A distance learning visioning meeting will be held to discuss what technology is needed to meet instructional needs of the BOCES regions of WNY
 - A discussion of what is happening around credit recovery in the region was shared to see if there were areas in which to partner
 - A summer 2010 Leadership Conference was discussed instead or in conjunction with HSNF to address needs of administrators across the board as well as emerging leaders or principals
 - RTI-diagnostic tools for districts. RFP going out September 21, 2009

The next meeting is scheduled for September 29, 2009.

8. Broadband contract extension- John said the WNYRIC is still in negotiations with Time Warner in regards to extension of the current broadband contract that is due to expire on June 30, 2010. Jill also stated that talks with Time Warner are held on a weekly basis. We are currently negotiating a five (5) year broadband contract extension at a reduced cost and also still negotiating the tax issues.
9. Cost containment discussion- Carol distributed handout that listed WNYRIC cost savings and cost containment initiatives. They include:
- Weekly/bi-weekly phone conference with Time Warner in relation to Time Warner negotiations and the next phase of broadband
 - Competitive bidding on the part of our configuration department even when there are multiple state contract vendors
 - Collaboration with FICA to make sure we are including products that would supplement what their Distance Education programs can not provide or are most cost effective
 - WNYRIC was instrumental in the new aggregate buy program for printers

- High speed printer three (3) month incentive from Ricoh which has forced more competition and better pricing
- Immediate and long term analysis of the most cost efficient way to deal with new IBM licensing. Very aggressively pursuing most cost effective method for districts
- Negotiates statewide instructional contracts in order to get the best volume pricing for these products
- Research Disaster Recovery with other RICs for sharing
- Research and development in instructional areas
- Best practices for wireless implementation, VPN and virtualization are researched and written to guide districts in best practice
- Use of remote tools to decrease cost of travel
- Working with SED to advocate solutions for district data accessibility

10. Service ideas in the works- Carol stated that new services will be covered in upcoming service roll-out meetings. If there is something your district needs that you would like the WNYRIC to research, notify one of the associate directors, a customer service representative or Carol.

11. Other topics-

Don Ogilvie thanked the WNYRIC leadership team on yesterday's presentation of the Tech Forum.

Carol advised that the GST region service roll-out meeting is at Cooper Education Campus and not at Avoca.

Jill Holbrook told group that Nortel has been bought by Avaya. A note was sent to WNYRIC business officials and district tech coordinators in regards to this matter. Don Ogilvie thanked John Milleville for his many years of service.

Reminders:

- WNY Tech Fest 9/21/09 at the WNYRIC
- Digital Ethics Conference- 10/2/09 at 9:15 a.m. at the WNYRIC
- Health programs review on 10/7/09
- Service roll out meetings-
 - 10/05/09 at E1B Education Campus, Rooms B2a & B2b
 - 10/08/09 a.m. at CA BOCES region (Windfall Rd.) and p.m. at GST region (Coopers Education Campus)
 - 10/28/09 O/N Region (Niagara East Conference Center)
 - 11/06/09 at Erie 2 BOCES region (LoGuidice Center in Fredonia)
- Participation meetings in January is for pricing and not demos

Motion to adjourn was made by Tom Nemmer and seconded by Bob Spino.

Meeting adjourned at 2:18 p.m.

Respectfully submitted:
Valerie Winegarden